

## **CHIDEOCK PARISH COUNCIL**

### **FINANCE & GENERAL PURPOSES COMMITTEE**

#### **TERMS OF REFERENCE**

1. The Finance & General Purposes Committee is a committee of the Parish Council and its membership consists of all members of the parish council.
2. Finance matters will either be dealt with as an agenda item on the full council meeting or as an agenda item on the Finance & General Purposes Committee. The Finance & General Purposes committee shall have full delegated powers to deal with Finance and other matters without further reference to the full council meeting.
3. The Finance & General Purposes committee, when it meets, shall deal with any correspondence appertaining to Finance matters.
4. The Finance & General Purposes committee shall have the delegated power to sanction the payment of invoices that have already been budgeted for by the council. Such items would include hall hire, salaries, travel expenses and any invoices that, if they were delayed, would possibly result in interest being charged to the council or the withdrawal of services for non payment.
5. The Finance & General Purposes committee shall also have the authority to sanction small expenditures which cannot be delayed until the next full Council Meeting.
6. The Finance & General Purposes shall have the delegated power to deal with Planning Applications and Highway matters which are urgent and cannot be delayed until the next full council meeting.
7. The Finance & General Purposes committee shall have the delegated power to deal with any other urgent matter which cannot reasonably be delayed until the next full council meeting.