


CHIDEOCK PARISH COUNCIL

Clerk to the Council:

Sal Robinson
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Dear Councillor

I hereby give notice of the **Annual** Chideock Parish Council meeting to be held at the Chideock Village Hall, Chideock on **Monday 22 May 2017 at 7 pm**, to which you are summoned to attend to deal with the business as shown on the agenda below.



Sal Robinson, Clerk to the Council, 17 May 2017

ESTIMATED DURATION - approx. 2 hr 10 min.

- 5 1. **Election of Chair and Signing of Declaration of Acceptance of Office as Chair.**
- 1 2. **Apologies.** To receive and, if applicable, resolve to accept apologies for absence.
- 1 3. **Grants of Dispensations.**
To resolve to grant pre-requested dispensation from a Defined Pecuniary Interest arising from an Agenda item.
- 1 4. **Declarations of Defined Pecuniary Interests.**
Councillors are reminded of the requirement under the 2012 Code of Conduct to declare any defined pecuniary interest as given in Appendix A of the Code which relate to items on this agenda, either now or as soon as they become aware of the interest. Please declare the item, nature of the interest and the action to be taken, prior to the item being dealt with.
- 2 5. **Minutes:**
RESOLVE to accept and sign, as a true record, the minutes of the Parish Council meeting of 28 March 2017.
- 5 6. **Election of Vice-Chair and Signing of Declaration of Acceptance of Office as Vice Chair.**
- 2 7. **Election of Councillors to Committees.**
RESOLVE that all councillors are members of the Finance & General Purposes Committee and of the Planning Committee.
- 5 8. **Appointment of Representatives, who do not have to be Councillors.**
 - a) Rights of Way
 - b) Ancient Monuments
 - c) Village Hall
 - d) Matters pertaining to the A35 Trunk Road
 - e) Dorset County Council Highways Matters
 - f) Bridport Local Area Partnership
 - g) Western Area Transport Action Group
 - h) Dorset Association of Parish & Town Councils
 - i) Community Flood Group
 - j) Clapps Mead Playing Field Management Group
- 15 9. **County and District Councillors' and Police Reports.**
- 30 10. **Democratic Period.** Opportunity for members of the public to ask questions or speak on matters of interest.
- 10 11. **Reports / Updates by the Clerk and Councillors.** Comments on, and additions to, pre-circulated **Actions and Information List** and determination of any action required.
- 10 12. **A35 Matters - see Actions & Information List.**
- 0 13. **Motions Received with Notice.** None.

- 10 **14. Planning Matters.** Councillors are asked to review applications via dorsetforyou.com prior to the meeting. Paper copies of the current and any relevant previous applications are with Cllr Murray.
- a) **Applications.**
WD/D/17/000189 DOGHOUSE FARM, DOGHOUSE LANE Change of use of land for the siting of 4 no. safari tents for tourism accommodation & associated works (Full)
- b) **Consider any applications received after the agenda was circulated.**
- c) **Determinations.**
- d) **To note any determinations received after the agenda was circulated.**
- e) **Appeals.** None.
- f) **Other planning matters – see Actions and Information List.**
- 0 i. AONB, Lighting / Dark Skies, Dorset National Park, Conservation Areas.
- 1 ii. Enforcement.
- 0 iii. Mill Lane Bridleway 18.
- 0 iv. All Weather Footpath.
- 0 v. Seatown.
- 5 vi. Seatown Regeneration Feasibility Study Project.
- 2 vii. Other.
 To consider whether to ask WDDC Planning to come to Chideock Parish Council to talk about planning matters, including Conservation Areas and the Local Plan and how these influence planning decisions
- 15. Finances.**
- 2 a) **RESOLVE** to make the following payments: -
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| i. | Clerk's Salary & Expenses for May | £TBA |
| ii. | Chideock Village Hall Hire – May | £TBA |
| iii. | Theresa Mudford – hire of mower x ? – May | £TBA |
| iv. | St Giles PCC – 3 Year Clock Service Grant | £610.80 |
| v. | Ian Wigglesworth for Internal Audit | £60.00 |
| vi. | Playsafety Limited – Annual ROSPA inspection | £96.60 |
- 1 b) **RESOLVE** to pay any invoices received after the agenda was circulated.
- 2 c) **Foss Orchard Car Park – see Actions and Information List.**
- 2 d) **Year End Accounts – see attached documents.**
RESOLVE to accept the Annual Accounts for 2016-2017
- 3 e) **Internal Audit & Annual Return – see attached documents.**
RESOLVE to accept the Internal Auditor's Report.
RESOLVE that Ian Wigglesworth continues as Internal Auditor for the Financial Year 2017-2018.
RESOLVE to accept and sign the statutory Annual Return for 2016-2017, pages 2 and 3. **(Page 2 answers should be Y for Q 1 – 8, N/A for Q9, but this must be approved by the Council and signed by the Chair and Clerk)**
- 1 f) **Responsible Financial Officer.**
RESOLVE to re-appoint the Clerk as Responsible Financial Officer.
- 5 g) **Asset Register and Insurance Renewal -see attached documents.**
RESOLVE to
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| i. | Continue to use Came & Company as brokers |
| ii. | Accept Came & Company's recommendation to change insurers to Inspire / AXA. |
| iii. | Enter into a 3 year Long Term Agreement with Inspire / AXA, which reduces the premium this year by 5% |
| iv. | To take out Parish Council insurance cover with Inspire / AXA for a premium of £448.08 with a 3 year Long Term Agreement or for £471.67 without a 3 year Long Term Agreement, for 1 June 2017 – 31 May 2018. |
- 2 **16. Clapps Mead Playing Field – see Actions and Information List.**
- a) Receive updates regarding the Playing Field and Play Area.
- 2 **17. DCC Highways and Flood Management – see Actions and Information List.**
 Receive an update regarding County Highway and flood related issues.
- 0 **18. Consultations.** None.
- 1 **19. Correspondence.** Councillors should ask the Clerk if they wish to see individual items of correspondence.
- 1 **20. Confirm the time and date of the next meeting of Chideock Parish Council.** The next scheduled meeting is at **7:00 pm on MONDAY 26 June 2017.**