

	Date	Cat.	Type	In/ Out	From/To	Detail	
Items in RED require decision / action. Other items may also require decision / action.							
AGENDA ITEM 1 - APOLOGIES.							
1						Cllr Peacock sends his apologies	
AGENDA ITEM 5 - COUNTY COUNCILLOR AND POLICE REPORTS							
1A			<i>Report</i>		<i>PCSO Bishop</i>	<i>"At this time we are still not offering face to face engagements, so I will send apologies and a report as follows, though there isn't much to report anyway. Fortunately there is little in the way of crimes to report over the last month. However, I would like to advise residents that we have seen four thefts of quad bikes over the Beaminster patch during the summer months and I advise you to be vigilant, particularly if you own a quad bike. Please review your security and if you would like further security advice, please contact me. Please also be vigilant with any suspicious activity and contact us on 101 (or 999 if you believe a crime is being committed). You can also report incidents that have already occurred on www.dorset.police.uk."</i>	
AGENDA ITEM 7 - REPORTS							
2	17/08/20	BLAP Parish Liaison Meeting	Meeting notes	In	BLAP	Notes from the meeting held on 30 July.	Sent to all
3	04/09/20	BLAP Parish Liaison Meeting	Info	In	BLAP	"We can confirm that the next BLAP Parish Liaison meeting will take place virtually on Wednesday 30th September at 4pm. The topic for the next meeting will relate to planning matters and we will circulate an agenda in due course."	
4	21/09/20	BLAP Parish Liaison Meeting	Info	In	BLAP	Notes of previous meeting and papers for forthcoming meeting, including BLAP notes re proposed changes to the planning System - see Consultations.	Sent to all
5	03/09/20	Broadband	Info	In	DC Communication Team Leader, Digital Place	Summary of earlier phone call. Update on broadband status in Chideock. FTTP installed in North Chideock. FTTP for Seatown planned for 2021/2. BT to be asked to investigate possible capacity issue at the "green box" on A35.	Sent to all
6	04/09/20	Broadband	Reqs't	In	Chris Loder	Letter asking councils to identify areas of specifically poor broadband coverage in West Dorset.	Sent to all
7	18/09/20	Broadband	Resp	Out	Chris Loder	"Chideock Parish Council is liaising with Dorset Council's broadband team on this. The worst "not-spot" of North Chideock has been addressed by the provision of FTTP. The situation at Seatown (which is exacerbated during the holiday season by the very large increase in Chideock's population due to the West Dorset Leisure Holiday Golden Cap Holiday Park) is currently being looked at. Potential space issues in the only "green box" in Chideock are also being investigated."	
8		Casual Vacancy	Report		Roger Carey	Roger Carey resigned from CPC on 1 September 2020. The Notice of Vacancy has been posted. The deadline for 10 electors to request an election is 24 September. If an election is requested it will not be held until 6 May 2021 (April 2020 Coronavirus legislation). If a election is not requested then CPC must fill the vacancy by co-option.	

8A	25/09/20	Casual Vacancy	Update	In	Dorset Council	<i>"Further to our previous correspondence regarding the Notice of Vacancy for Chideock Parish Council, I can now confirm that we have not received, within the statutory period, the necessary number of requests for an election to fill the vacancy. You may therefore proceed to co-option. "</i>	
9	06/06/20	Chris Loder Communication with CPC	Phone call	In	Chris Loder	The Clerk received a phone call at approximately 5 pm on Saturday 6 June. Chris Loder complained at the number of non COVID related emails received from CPC. The Clerk asked him to put his concerns in writing for accurate transmission to councillors, something which the Clerk always requests when given information verbally..	
10	09/06/20	Chris Loder Communication with CPC		Out	Chris Loder, from the Clerk	"When you rang me on Saturday 6 June I asked you to e-mail me a summary of your concerns re Chideock Parish Council, which you agreed to do. To date I have not received this which puts me in a very awkward position with my councillors. I know that you are busy but this is very important both for me as Clerk and for the Parish Council. In future please do not ring me about such matters - a written communication ensures correct transmission of information, a phone call does not."	Sent to all
11	11/06/20	Chris Loder Communication with CPC	Resp	In	Chris Loder	"I said I will email - and I will so you should not be in any awkward position - but unfortunately, we have other matters that sometimes have to take priority. You did not say on the call that you did not want to speak, but from now on, I will assume that Chideock Parish Council does not wish to have 121 discussions about their business matters."	Sent to all
12	14/06/20	Chris Loder Communication with CPC	Resp	Out	Chris Loder	"My request was that you put your concerns in writing so that they could be accurately communicated to the Parish Council. This is my standard approach whenever I am given information verbally. Of course the Parish Council wishes to have discussions with you about their business matters. This cannot, and should not, be achieved by one to one verbal discussion with the Clerk."	Sent to all
13	23/06/20	Chris Loder Communication with CPC	Reqs't	Out	Chris Loder	"Please read the attached letter from Cllr Vanessa Glenn, on behalf of the Parish Council. The Parish Council urgently requests a face to face meeting with you as soon as possible, preferably in person, to explain the issues faced by the village in regard to pollution, traffic speed and volume, lack of public transport, lack of any safe pedestrian or cycle route to Bridport, etc. The Parish Council looks forward to hearing from you in the near future."	Sent to all
14	18/08/20	Chris Loder Communication with CPC	Reqs't	Out	Principal Secretary, Office of Chris Loder MP	Complaint re lack for communication / feedback from MP. Request for a face to face meeting with him.	Sent to all
15	18/08/20	Chris Loder Communication with CPC	Resp	In	Principal Secretary, Office of Chris Loder MP	"I am at present trying to arrange a date for Chris to meet – but I have to advise you this might have to be via Teams. Can you leave this with me, and I shall come back to you?"	Sent to all
16	02/06/20	Poor West Dorset Bus Services	Info / Request	Out	Chris Loder	X51 and X53 Bus Services in Rural West Dorset	Sent to all

17	02/06/20	Poor West Dorset Bus Services	Resp	In	Chris Loder	"Thanks for this. Can you let me know what the Parish Council has done to engage the service provider on this matter, any previous correspondence with them on the issue would be very useful. Similarly, can you let me have any correspondence you have had with Dorset Council about this?"	Sent to all
18	04/06/20	Poor West Dorset Bus Services	Resp	Out	Chris Loder	"Chideock Parish Council has not attempted to directly engage with the service provider (First Wessex). However, the Western Area Transport Group (WATAG) has and is engaging with the service provider and Dorset Council on the many issues around the lack of rural bus services in West Dorset. Cllr Anna Dunn is the Chideock Parish Council representative, and attends the bi-monthly meetings. The WATAG website URL is https://watag.org.uk/ Please note that the e-mail address given on the website does not work - WATAG can be contacted using drisc.juggs@talk21.com I attach correspondence with Dorset Council, Marshwood Vale Dorset Councillor Simon Christopher and the Department for Transport. The Parish Council submitted a response to the County APPG and CCN consultation on the decline of rural bus services, which I also attach."	Sent to all
AGENDA ITEM 8 - A35 matters.							
19	31/03/20	A35 Flooding Broadmead	Info	In	HE	"Highways England are looking into the matter, and are seeking an amicable resolution as soon as possible and we apologise for the inconvenience experienced by the residents of Chideock East."	Sent to all
20	18/03/20	A35 matters	Info	Out	Chris Loder	Summary of A35 issues	Sent to all
21	29/07/20	A35 matters	Reqs't	Out	DfT, Chris Loder, Cllr Christopher	Letter from Chideock Parish Council to Grant Shapps, Secretary of State for Transport, regarding the A35 Trunk Road in Chideock	Sent to all
22	29/07/20	A35 Matters	Reqs't	Out	Chris Loder, Cllr Christopher	"I attach a copy of the article about Chideock and air pollution which appeared in today's Telegraph newspaper, in case you have not seen it. The Parish Council asks what steps you, as Chideock's elected representatives, intend to take on behalf of Chideock and its residents? "	Sent to all
23	10/03/20	A35 and Air Quality	Reqs't	Out	Chris Loder	Request for meeting with him	Sent to all
24	18/03/20	A35 and Air Quality	Resp	In	Chris Loder	"Now that we know the meeting on 27th March isn't going to happen and given the situation on coronavirus at present, I don't think we can meet before July. I am, however, happy to have a conference call before that, if you wish that to go ahead. I would be grateful to know the Council's opinion as to the bypass – are they supportive of a bypass or not?"	Sent to all
25	15/05/20	A35 Air Quality / Speed Reduction Trial	Reqs't	Out	HE	"Please will you confirm that the diffusion tubes installed on Chideock Hill for this trial are still be collected monthly and analysed."	Sent to all
26	22/05/20	A35 Air Quality / Speed Reduction Trial	Resp	In	HE	"The last of our diffusion tubes were collected in February 2020 and we haven't installed any new diffusion tubes since. We are planning to re-commence the placement of diffusion tubes early this summer."	Sent to all

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27	27/05/20	A35 Air Quality / Speed Reduction Trial	Resp	Out	HE, Chris Loder, Cllr Christopher, DC Env Health	Letter of objection to above information.	Sent to all
28	27/04/20	A35 Route Studies	Update	In	HE	Update on the 2 A35 Route Studies - A35 Honiton to Charmouth Route Safety Study and A35 Charmouth to Yellowham Hill Route Safety Study	Sent to all
29	04/03/20	Adverse Pavement camber	Resp	In	Highways England	Response to CPC's letter of 9 February 2020, regarding the adverse pavement camber on the A35 through Chideock.	Sent to all
30	11/03/20	Adverse Pavement camber	Resp	Out	Highways England, DfT, Chris Loder	Response to HE's letter of 4 March 2020	Sent to all
31	05/03/20	Air pollution and public health	Resp	Out	DC Cllr Knox, Cllr Christopher,	Response from CPC to e-mail of 24/2/2020. "Chideock Parish Council is more than happy for you to pass the correspondence on to the 2 teams and to be kept in the loop after that."	Sent to all
32	18/09/20	Air pollution and public health	Chase	Out	DC Cllr Knox, Cllr Christopher,	"I appreciate that things are not normal due to COVID, but wondered if there is any further information available."	Sent to all
33	21/09/20	Air pollution and public health	Resp	In	Cllr Christopher to Cllr Knox	"I speak with Highways England on a very regular basis and I am assured that Chideock is very much under consideration Aside from pollution concerns I am lobbying for safety improvements due to lack of sufficient crossings and the lack of pavement on much of the southern side of the Main Street I am also supporting the campaign for an off road cycle link between Chideock and Bridport I am very keen for Chris Loder and Matt Prosser to separately meet with representatives who live in the heart of the village"	Sent to all
34	24/08/20	Air Quality Monitoring - Zephyr monitors	Reqs't	Out	Chris Loder	Asking him to intervene with Dorset Council and /or DEFRA on Chideock's behalf asking them to install Zephyr Air Quality Sensors	Sent to all
35	11/08/20	Bridport A35 Working Group meeting date	Info	In	Bridport TC	"The next Bridport Area A35 Working Group meeting will be held virtually on Friday 30th October at 11am. We will circulate the agenda and joining instructions in due course. "	Sent to all
36	21/08/20	Bridport A35 Working Group purpose	Reqs't	Out	Will Austin, Bridport TC	"The origins of this meeting are, for me, lost in the mists of time! So, please will you clarify the purpose and scope of the Bridport A35 Working Group meetings."	

37	24/08/20	Bridport A35 Working Group purpose	Resp	In	Will Austin, Bridport TC	"As I understand it the group was originally established by Sir Oliver Letwin to look at issues relating to Miles Cross, but developed to look more broadly at anything affecting the A35 on the stretch from Axminster to Dorchester. Miles Cross still features heavily as it is critical to the Vearse Farm residential development, but with time the remit seems to have developed to be much wider – covering both major strategic issues and some quite local ones. I believe part of the rationale was that although town and parish councils have good relationships with Dorset Council regarding most roads in the area, there was no established forum for liaison between Highways England and local communities. In setting up the group I think Oliver recognised the potential value of a stakeholder meeting of this kind which would bring together DC, HE and the local community. Our notes of the current format of regular meetings go back to 2016 but I think the group may actually have started in 2007, initially on a more ad hoc basis. It's not our meeting - we simply administer on behalf of the MP. I'm acutely conscious that it's not something Chris Loder established so he hasn't yet got the same level of ownership, but I'm sure if it remains as constructive as it has been previously it will continue to meet three times a year as was the case under Sir Oliver."	Sent to all
38	13/09/20	Complaint to HE	Info	Out	Chris Loder	Sending him Chideock Parish Council's Stage 1 complaint letter, Highways England's response and Chideock's Stage 2 complaint.	Sent to all
39	24/08/20	Environment Bill	Reqs't	Out	Chris Loder, cc Cllr Christopher	Asking Chris Loder to take forward questions which Oliver Letwin was unable to put to Parliament due to the early election	Sent to all
40	29/07/20	Press Release re Friends of the Earth report	Info	Out	Bridport News, Telegraph, Cllr Christopher, Chris Loder	Press Release from Chideock Parish Council regarding NO2 pollution on the A35 in Chideock, Dorset	Sent to all
41	30/06/20	Stage 1 Complaint to HE	Complaint	Out	HE	Stage 1 complaint procedure letter	Sent to all
42	06/08/20	Stage 1 Complaint to HE	Complaint	Out	HE	Resent as no response	
43	20/08/20	Stage 1 Complaint to HE	Resp	In	HE	Stage 1 complaint procedure response	Sent to all
44	13/09/20	Stage 2 Complaint to HE	Complaint	Out	HE	Stage 2 complaint procedure letter	Sent to all
45	03/06/20	Western Gateway Subnational Transport Group	Reqs't	Out	Chris Loder	Request for support	Sent to all
46		Vehicle Activated Sign	Report		Clerk	The repaired VAS has been returned by HE and re-erected at Bilberry Close. Mike Downes has agreed to look after battery charging and changing. HOWEVER it is not working correctly - it is triggered by any approaching vehicle even if travelling at less than 30 mph. So it has been deactivated. The Clerk is attempting to find out what happened next. Emma Bazeley, who arranged for the repair, has changed roles, which complicates matters.	

47	15/06/20	WGSTB	Reqs't	Out	DC Cllr Ray Bryan	Request for support and inclusion in the WGSTB	Sent to all
48	15/06/20	WGSTB	Resp	In	DC Cllr Ray Bryan	Supportive of Chideock needs	Sent to all
49	25/06/20	WGSTB	Resp	Out	DC Cllr Ray Bryan	Request for help to focus the WGSTB Transport Strategy to addressing Transport issues in rural areas, such as West Dorset.	Sent to all
50	15/06/20	WGSTB	Reqs't	Out	Cllr Bridget Wayman, Chair	Request for support and inclusion in the WGSTB	Sent to all
51	24/08/20	Zephyr monitors	Reqs't	Out	Chris Loder	Request his help to get Zephyr monitors to be installed to measure particulates	Sent to all
AGENDA ITEM 10 - PLANNING MATTERS - Planning Applications.							
AGENDA ITEM 10 - PLANNING MATTERS - Planning Other							
52		All Weather All Purpose Path Chideock - Symondsburry or Eype	Report		Clerk	CPC has written to Dorset Council and Chris Loder re the need for such path. Mr Maskell, Chideock resident, is lobbying various bodies on the same matter. CPC strongly supports the concept and Mr and Mrs Coates of Chideock Manor have indicated willingness to allow it to cross Manor land to the north of the A35 from the Park Farm entrance to Quarr Cross. Symondsburry PC has been asked to help regarding the stretch from Quarr Cross to the London Inn, which is in different ownership. A route south of the A35 has not however been ruled out at this stage. The Clerk is attempting to determine the process to be followed to obtain such a pathway.	
53	11/09/20	Dorset Council planning systems	Info	In	Dorset Council	"Introduction of a single planning software system, to replace the six legacy systems currently in use. North Dorset end September 2020, followed by West Dorset and Weymouth and Portland, then former East Dorset and Purbeck and finally the former Dorset County Council data."	
AGENDA ITEM 11 - FINANCES							
54		Clerk's Pay Scale	Report			Clerk's hourly rate increased from £9.707 to £10.24 from 1 April 2020.	
55	30/08/20	External Audit	Info	Out	PKF Littlejohn LLP	Certificate of Exemption from External Audit submitted	
56	23/09/20	External Audit	Info	In	PKF Littlejohn LLP	"This is an automated message to notify you that we have received and logged the notification of exempt status for the year ended 31 March 2020 submitted to us for Chideock Parish Council. By notifying us that Chideock Parish Council has claimed exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by us for this reporting year."	
57	31/07/20	St Giles PCC	Thanks	In	Val Hunt, Treasurer	"Thank you for the share of the grass cutting in the cemetery."	
58	06/09/20	St Giles PCC	Thanks	In	Val Hunt, Treasurer	"Thank you for the cheque from the CPC for the clock service bill."	

58A		Updated payments				<p>i. Clerk's Salary and Expenses for September £404.55</p> <p>ii. PAYE - July, August and September - £193.80</p> <p>iii. Chideock Village Hall - September hire - £27.00</p> <p>iv. Mrs J Elliot - Chideock COVID-19 Support Group - £271.47</p> <p>v. Dorset Community Foundation - unspent COVID-19 Grant - £231.38</p>	
59		Standing Orders and Financial Regulations	Report		Clerk	Please look carefully at the documents which compare old and new versions. There are few changes to Standing Orders, and the main changes to Financial Regulations is in regard to using internet banking to pay invoices.	
AGENDA ITEM 12 - CLAPPS MEAD PLAYING FIELD							
60	21/09/20	Picnic bench	Info	In	Chideock W.I.	<p>"You kindly suggested that the PC would put a plaque on the bench saying that it was donated by Chideock WI. At a recent meeting we decided that we would like to have a plaque on the bench in memory of Pam Fuller who was one of our committee members and died just at the beginning of lockdown.</p> <p>We would therefore be happy to arrange for the plaque ourselves if that is OK with you."</p>	
61A	24/09/20	Ditch on Mill Lane side	Info	In	Bridport TC	To clear the brambles etc on field side of the ditch by Mill Lane will cost an additional £90 ex VAT.	
AGENDA ITEM 13 - DCC HIGHWAYS AND FLOOD MANAGEMENT							
61		Hell Lane	Report		Clerk	The Clerk is attempting to find out what is happening re Hell Lane - two Temporary Traffic Regulation Orders have been issued but no work has taken place.	
AGENDA ITEM 14 - CONSULTATIONS							
						WGSTB Draft Strategic Transport Plan 2020-2025 consultation	Submitted 29/7
62	11/09/20	Consultation Report	Report	In	Dorset Council	<p>Consultation on dogs in public spaces - can be found at https://www.dorsetcouncil.gov.uk/your-council/consultations/consultation.aspx?consult=e9fbaebd-4540-4e69-bb32-067edb2daba8</p>	Attached
63					Ministry of Housing, Communities & Local Government	Changes to the current planning system	01/10/2020 - attached
64					MHCLG	Consultation on proposals for reform of the planning system in England	29/10/2020 - attached