

	Date	Cat.	Type	In/Out	From/To	Detail	Copied to / Action / Notes
Items in RED require decision / action. Other items may also require decision / action.							
AGENDA ITEM 1 - APOLOGIES.							
1						Cllr Elliot, Cllr Geraghty and Cllr Hunt are unable to attend the meeting	
1A		<i>Cllr Christopher</i>				<i>"Regret on annual leave next Tuesday. Looking forward to annual meeting on 8 May. Considerable coverage in national press of WDDC planning committee decision to refusal of application for 120 houses near to Grade 1 Listed Wolfeton House Charminster near Dorchester. This went against the officers recommendation. Historic England will appear to assist at any appeal. This was clearly the correct decision and my proposal to refuse the application has been broadly welcomed. Only one committee member voted in favour Had a good meeting with housing minister Dominic Raab yesterday, who is keen for more houses at appropriate sites he is particularly concerned that those their thirties are prices out of the housing market."</i>	
1B		<i>PCSO Bishop</i>				<i>"Stupidly I failed to look at the time of today's meeting, so I was there at 10 am!! Unfortunately I will not be able to attend tonight. Here is a report for the PC: At some time around the end of March, the parking machine at Langdon Woods was targeted by thieves. Fortunately no money was stolen from the machine. There has also been a theft from a vehicle parked in the car park at Langdon Woods. On April 13th a handbag was stolen from the boot of a vehicle, which had been hidden under a blanket. If anyone leaves a vehicle unattended, especially in an isolated area, please do not leave any items of value inside. Either take them with you, or leave them at home. If anyone has any information about these crimes, or would like to report any suspicious activity, please call Dorset Police on 101, or use the Dorset Police website at www.dorset.police.uk. Community Speed Watch - There is a point in the policies and procedures about not having CSW sites operating within 1.5km of a static camera (which I was aware of). This would obviously make it very hard to have a team in Chideock. However, as Chideock already had a team under the pilot scheme, I carried on under the assumption there was previous permission. Having liaised with our co-ordinator and the Road Safe team, we are going to loan some kit to the CSW team to operate at the Western side of the village, while the speed camera is not operational. I am to have a look and risk asses some sites to be used by the team, as well as meet with a couple more volunteers and hopefully soon the team will be in operation."</i>	
AGENDA ITEM 5 - COUNTY AND DISTRICT COUNCILLORS' AND POLICE REPORTS							
AGENDA ITEM 8 - REPORTS							
2	18-04-18	BLAP Parish Liaison Group	Meeting				
2A	24-04-18	LGR	Update	In	DAPTC		Sent to all

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3	09-04-18	LGRC Associate on behalf of West Dorset District Council	Info	In	WDDC	Meeting on Wednesday 2nd May from 6pm on at South Walks House Dorchester to discuss the proposals for devolution of assets and functions.
4	06-04-18	Power cuts	Resp	Out	Western Power Distribution.	<p>"In mid March the part of Chideock to the North of A35 had several power cuts, one of which lasted approximately 5 hours. Areas to the South of the A35 were also affected but for shorter periods of time.</p> <p>A resident contacted WPD and was told that one of the power cuts took out the transformer at Gate Farm, North Road. A backup generator was supplied, which ran out of fuel after approximately 4 days, causing another power cut. The resident then spoke to you and you told him that a new transformer was due to be installed on 15 March. It is assumed that this has been done.</p> <p>Chideock Parish Council has concerns about the resilience of the local transformer network. Chideock to the north of A35 has had a significant number of power cuts over the past 2 years, the part of the village to the south of the A35 has also suffered power cuts, though not as many.</p> <p>Please will you: -</p> <ul style="list-style-type: none"> - confirm that the new transformer has been installed - arrange for the backup generator in North Road near Gate Farm to be removed if it is no longer required - tractors and other wide vehicles using North Road are having to go onto the grass verge on the other side of the road, which is causing damage to the verge - provide details of all power cuts affecting any part of Chideock Parish (Chideock, North Chideock and Seatown) over the past 2 years, including location of fault, date, cause, length of power cut and remedial action taken <p>Additionally, in order to improve resilience, could a link be installed with another transformer near to Chideock Manor to provide a backup in the event of further power failures?</p> <p>Finally, the Parish Council and residents were most impressed with the support provided to vulnerable people affected by the power cuts."</p>
5	02-04-18	WDDC Reserves	Reqs't	Out	Cllr Alford, WDDC Leader	<p>"Cllr Christopher, West Dorset Councillor for Chideock & Symondsburry Ward, has suggested that the Parish Council should apply for a grant from West Dorset reserves for a village project. Before doing this the Parish Council has 3 questions.</p> <ul style="list-style-type: none"> What are the criteria for a project to be funded in this way? What is the approximate value of West Dorset reserves? How should such an application be made and to whom? <p>I look forward to hearing from you."</p>

6	03-04-18	WDDC Reserves	Resp	In	Cllr Alford, WDDC Leader	<p>"Thank you for your message. I have copied in Tony Hurley to this reply. He has the title Leisure Commissioning Manager and is the one to whom any application for grant support should be made and can give you particulars about the nature of projects that could be supported by grant and the procedures involved. I wonder whether you have a project that is prepared or is in a development stage? We are likely to look for,</p> <ul style="list-style-type: none"> - a project where the development is well advanced, - is deliverable, - can demonstrate that it has local support, and - has funding support apart from a District Council grant (that might be limited to 30% of the project cost). <p>The funding source is the corporate projects reserve. It was reported in February that the amount available is £1.3m but that expected requests for support would exceed the amount available by a substantial margin."</p>	
7	05-04-18	WDDC Reserves	Resp	In	Tony Hurley, WDDC	<p>"The district council does have its Leisure Development Fund, which provides small grants. However, as Cllr Alford has alluded to, the district council has yet to allocate all of its corporate reserves. There are no strict criteria for the use of the reserves, as it's not a formal grant fund, but clearly with cessation of West Dorset District Council in March 2019, the council may wish to take steps to allocate the reserves to West Dorset projects. The general criteria set out by Cllr Alford below should form a useful guide and I think that members would look more favourably on a project that stands a good chance of coming to fruition in the near future. Although the demands on council funds are likely to high. In the first instance, it would be helpful to have an outline of your projects by the end of April when I can then pass to our Director of Finance to discuss with Cllr Alford – a decision can then be taken whether or not to present your funding request to the council's Strategy Committee for a decision."</p>	What projects does CPC wish to put forward?
AGENDA ITEM 9 - A35 matters.							
8	02-04-18	A35 "Chideock Slip"	Reqs't	Out	Andy Kirby, Connect Balfour Beatty	"What are the findings of the Geotechnical survey?"	
9	03-04-18	A35 "Chideock Slip"	Resp	In	Andy Kirby	"I'm not sure but will find out and let you know."	Chased 15/4
10	16-04-18	A35 "Chideock Slip"	Resp	In	Andy Kirby	"Nothing to report. The bore holes are being monitored and it is now with the experts to decide on a course of action. As soon as I know anything I will let you know."	
11	05-04-18	Air Quality	Info	In	Poppy Leeder, pp Molly Scott Cato MP	"The Parish Council would want the petition to come from the village, with the support of the Parish Council."	

12	02-04-18	Air Quality	Reqs't	Out	Graham Duggan, WDDC; cc Stephen Hill WDDC Chief Exec and Sir Oliver Letwin MP	"Further to the e-mail of 13th December, see below, Chideock Parish Council is very disappointed to have not received a reply or even the courtesy of an acknowledgement, especially as it is now over 3 months since the e-mail was sent. It is with regret that the Parish Council has to contact you again regarding your failure to reply to an email in a timely manner. The Parish Council appreciates that your department has been very busy, but Air Quality is a very high priority for the council and the community, and concerns raised to West Dorset Environmental Health need to be addressed in a timely manner. The Council also reminds you that Susan Ashford expressed the hope that the 2017 WDDC ASR DEFRA report, reflecting actions taken in 2016, would be completed by the end of the summer of 2017. Please will you advise if this has this now been completed, and if so, when the report will be made available to the public?"	
13	11-04-18	Air Quality	Resp	In	Graham Duggan, WDDC	"Thank you for the email and my apologies. A response had been prepared by my officer and forwarded to me for review/sending which I failed to do. 1. The 2016 WDDC ASR report was submitted to DEFRA for validation and is on the D4U website. Work on the current (2017) ASR is well underway and it is anticipated that this should be completed and the report submitted by the deadline (June 18); 2. The commitment given at the LEZ meeting was to carry out any (diffusion tube) deployment required by the project which Highways England would be leading on. HE has been reminded of this and we understand Sir Oliver Letwin has been in contact with HE too. As soon as HE advise us on their proposal, the council is ready to support."	
14	08-04-18	Air Quality	Info	In	Chideock Bypass Working Group	Updated Plan to tackle roadside NO2 Pollution	Sent to all
15	02-04-18	Air Quality - HE Studies	Reqs't	Out	HE SW	"Thank you for the response below. The Parish Council asks if the list of three studies is definitive i.e. that there is no possibility of another potential study being added to the list? I look forward to hearing from you."	
16	04-04-18	Air Quality - HE Studies	Resp	In	HE SW	"Thank you for your follow up email on Monday 2 April 2018 about the list of studies and the potential for another study being added. I can confirm that the three studies are the basis on which the bid for funding has been made and therefore at this stage there is no scope to add further work. However, if you have something specific in mind in terms of a further study topic, perhaps you could let us know so we can consider if future opportunities arise. I hope this has answered your query but should you require any further information please do not hesitate to contact our customer care team on 0300 123 5000 or alternatively email info@highwaysengland.co.uk ."	

17	08-04-18	CAZ / LEZ	Info	In	Chideock Bypass Working Group	<p>"As you are aware there has been a suggestion that Chideock should be defined as a Low Emission Zone (LEZ) or more recently as a Clean Air Zone (CAZ). Indeed the Chideock Parish Council includes such a designation as part of their A35 Strategy, particularly for reducing air pollution arising from the heavily trafficked A35 where it passes through the village.</p> <p>There are many issues around such a policy which we (Chideock Bypass Working Group) think would render such a strategy at best ineffectual and at worst marginal in solving the pollution problem whilst potentially making the whole A35 situation a lot worse. We published our reasoning in a report in November 2017 which we issued to yourselves. Of the persons and bodies we have sent this report to no one has refuted the strength of our arguments.</p> <p>In December 2017 DfT / DEFRA published another report giving Government plans for the introduction of CAZs. This limits to 21 and following a High court ruling to 51 the introduction of CAZs to urban areas and precludes rural situations (such as ours in Chideock) from introducing any such LEZ / CAZ. We feel this has massive implications in our continuing arguments for a Chideock bypass, as well as an impact on our neighbouring parishes, especially those straddling the A35. We have again looked critically at the implications of this Government Initiative and have published an updated report which we attach to this email.</p> <p>We hope that you will find time to read it, and possibly support our argument that the ONLY feasible solution to the A35 problems (at least through Chideock) is the construction of a bypass."</p>	Sent to all
18	11-04-18	CAZ / LEZ	Reqst	Out	DEFRA cc Sir Oliver Letwin MP	<p>"Chideock Parish Council asks for clarification regarding Clean Air Zones in relation to Low Emission Zones.</p> <p>Do CAZs replace LEZs? Or do they run in parallel? If so, when would a LEZ be used in preference to a CAZ, and vice versa.</p> <p>The document "Clean Air Zone Framework , Principles for setting up Clean Air Zones in England", published in May 2017, does not consider air pollution in rural areas.</p> <p>What action is planned to improve air quality in rural areas which have been designated as Air Quality Management Areas?"</p>	
19	17-04-18	Chideock Bypass	Info	In	Char Valley PC	<p>At our last parish council meeting on Monday 9th April, Char Valley Parish Council voted unanimously on their position on the proposed A35 Chideock bypass. The statement reads as follows:</p> <p>Position Statement of Char Valley Parish Council on the A35 "Chideock bypass"</p> <p>Char Valley Parish Council is aware of third party proposals for potential improvements/changes to the A35 in and around Chideock that include a single carriageway bypass. Any change to the management, operation or routing of the A35 west of Bridport has the potential for significant impact on residents and property in the Parish and Char Valley Parish Council will maintain a watching brief on the current proposals.</p> <p>If in the future any proposal for the A35 west of Bridport be taken forward formally for design or further investigation by Highways England, it's agents or contractors (or any Highway Authority currently responsible for the A35 at the time) Char Valley Parish Council should have the role of a primary consultee and be fully informed and consulted.</p>	

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20	17-04-18	Chideock Bypass	Info	In	DCC Highways	"You do not appear to have included any one from Highways England in your email chain, as it is they and their agents who are the Highway Authority for the A35 Trunk Road. Dorset County Council has no jurisdiction over this route, but our Planning Officers do get consulted on future strategic schemes, so I have copied Kate Tunks in for her information, but believe the A303 is the main route that the HE are looking to upgrade for the south west, and this should take a lot of the through traffic from the A35 corridor. As the A35 is part of a 25 year Design, Build, Fund and Operate (DBFO) contract with about 8 years left to run, as Chideock By-Pass was not part of that contract, it is unlikely that anything will happen in this remaining 8 years, but you should perhaps discuss this with Emma. I have also have copied in Emma Bazeley from Highways England and Andrew Kirby who is the Operators Route Manager on behalf of the HE for your information.	
21	16-04-18	DVSA Vehicle Checks	Reqs't	Out	DVSA	"Chideock Parish Council is pleased to see that the Eype service area is being used for DVSA vehicle checks and asks if any progress has been made with the site at Turks Head in Honiton. The Parish Council also asks if there are additional regulations for hauliers using tankers carrying inflammable / toxic substances and, if so, how these are enforced?"	
22	Various	Parish Poll questions	Info	In	Alan Colville / Sir Oliver Letwin MP		Sent to all
23	09-04-18	Proposals for a Major Road Network	Reqs't	Out	Devon Highways	"Chideock Parish Council requests a copy of Devon Highways response to the recent DfT consultation on the proposal for a Major Road Network."	
24	09-04-18	Proposals for a Major Road Network	Reqs't	Out	Dorset Highways	"Chideock Parish Council requests a copy of Devon Highways response to the recent DfT consultation on the proposal for a Major Road Network and asks for Dorset Highways views on the A37 as an "expressway"."	
25	10-04-18	Proposals for MRN	Resp	In	Devon Highways	Requested report	Sent to Cllr Murray
26	11-04-18	Proposals for MRN	Resp	In	Dorset Highways	Requested report	Sent to Cllr Murray
27		Quarterly HE meeting	Meeting			The next meeting is on Friday 11 May at 10 am.	
27A	23-04-18	Resurfacing	Info	In	Andy Kirby	<i>Due to road surface damage due to frost and snow the planned resurfacing may now take place in early June rather than the Autumn. There would be overnight closures. It is hoped to get all utility works done one week with surfacing the following week.</i>	
28	09-04-18	Speed Watch	Info	In	Anna Dunn	"We had our first meeting here with Alex Bishop. We have 10 volunteers so far. It seems the kit is £300.00 and then on top of that will be public liability which may be given from another. Body not sure of the cost of that yet as until we commit the cost is not known The last camera was supplied as Chideock was a pilot scheme and therefore the camera was supplied free of charge. I did tell Alex the PC would want copies of our data but he says you can have the statistics but not the full version we get (data protection). I will write in formally for funds when I know the full cost"	
29	09-04-18	Speed Watch	Reqs't	Out	Widworthy PC	Request for information regarding the setting up and funding of the Wilmington Speed Watch group.	

30	12-04-18	Speed Watch	Resp	In	Wilmington Speed Watch	"The Wilmington CSW Group was set up by a group of concerned members of the village almost 18 months ago. Widworthy Parish Council was not involved in setting up the scheme and all costs were borne by Devon and Cornwall Police who supplied all of the equipment and provided all of the training. There was no financial cost to the Parish Council at all. We are all vetted Police Volunteers who have to follow strict Operating Instructions and can only operate at approved sites that have been Risk Assessed by Devon and Cornwall Police. Before we could set up the scheme we carried out a recruitment campaign and I was fortunate enough to recruit 10 volunteers to help me operate the scheme; 2 of the volunteers are, by chance, members of the Parish Council. I hope that this is of help and if I can answer any more questions that you might have please get in touch."
31	13-04-18	Speed Watch	Info	In	PCSO Bishop	"I have advised the CSW volunteers that there is a point in the policies and procedures that says that a team cannot operate within 1.5km from a static camera site. This point seriously limits CSW activity in Chideock. I have been working under the assumption that as Chideock were granted the go ahead during the pilot phase, this could be waived/authorised. However, please note the update I have from Martha below (one of our volunteers who Co-ordinates CSW for Dorset Police), who has spoken with Dorset Roadsafe. This will affect whether the PC will want to fund the kit, even though the team could be operational for some time, however the offer to loan the kit is a good one to explore further?" Update from Martha Perry:- Interesting conversation with Brian Austin. The camera at the Honiton end isn't working and Highways England are considering its replacement. The question seems to be whether this will be a digital upgrade or whether they put in average speed cameras. However there is no known timescale for this work. The camera vans currently position themselves between the two camera sites, however Brian has suggested that the caw teams site should be closer to the Honiton camera so moving it as far from the Weymouth end camera. This would however only be until such time as the camera is upgraded or made an average speed device. In the long term a caw will not be needed. In the short term we would be delighted to have a team there. The policy and distances from fixed cameras can be varied but to avoid criticism from the public about operating near a fixed camera I think we would get Brian to sign off the risk assessment, these are unusual circumstances. As regards the equipment as this will only be for a temporary (though unknown period) I think we would loan them the kit rather than ask the parish to fund it."
32	13-04-18	Speed Watch	Resp	In	Anna Dunn	"Good news on the loan of the kit. We would still be willing to do this as a group Alex, can I leave you to get all the necessary risk assessments in place and the loan organised Do I still need to put in a formal request to the PC for us to proceed?"
33	13-04-18	Speed Watch	Resp	Out	Anna Dunn	"If you are not going to require a grant for the equipment there is no need for a formal request to the Parish Council. However, it would be good to be kept in the loop on progress etc. Once the group is up and running the Parish Council would like reports giving details of the numbers of vehicles "caught" within the operating time slots."
34	13-04-18	Speed Watch	Resp	In	Anna Dunn	"Of course I will keep you in the loop."

35	15-04-18	Weight checks on the A35 Trunk Road between Dorchester and Honiton	Info	In	David Groves (Connect), via Sir Oliver Letwin MP	<p>At a recent (<i>Bridport</i>) A35 Working Group Meeting, you asked for an outline estimate of the cost of installing a "Weigh-in Motion" (WIM) system in Chideock. I have now received an estimate for installation of such a system.</p> <p>The system detailed below measures the axle weight of vehicles crossing the sensors installed in the carriageway. The price supplied includes for this information to be transmitted to our traffic measurement "base station" which can then be interrogated to identify how many vehicles crossing the sensors are showing as overweight.</p> <p>The system can be linked so that an "instant" notification can be sent to a third party further along the route so that enforcement could be undertaken. The estimate does not currently include for this facility, as the cost will depend on who will be monitoring the information derived, and how quickly. The details and estimates are as follows:</p> <ul style="list-style-type: none"> WIM system rack for 2 lane single carriageway road with cables, modem and battery Rack Cabinet for mains operation 4 Piezo WIM sensors (2 per lane) Site installation Traffic Management for Installation Commissioning Calibration WIM Module License for Base Station <p>Total: £35,500.00 plus VAT</p> <p>This is only an outline estimate and a site survey, to assess appropriate location and road surface condition, would be required before a firm quotation can be made. It is also the cost for the initial installation only – if the system is to remain for any length of time (years) further costs would arise, such as re-calibration, sensor replacement, servicing etc.</p> <p>Obviously at present this is a guide only, to give a flavour of the costs of installing such a system. A firm estimate would require confirmation of the length of time the system would be required for, a full site survey etc. However, I trust that this meets your expectations at this time.</p>	Sir Oliver suggests that this is placed on the Agenda for the next Bridport A35 Working Group meeting
36	17-04-18	Weight In Motion	Info	In	Sir Oliver Letwin MP; cc Wessex Water	<p>"I attach a copy of that is, I think, a very constructive letter from the DVSA, which arrived in my office last week when Jane was away on annual leave.</p> <p>It looks to me as though we should keep a very careful eye on this and check with the DVSA a few months from now to find out what their experience has by then been.</p> <p>Perhaps you could remind me to do that in the autumn?"</p>	Letter sent to all
37	02-04-18	Wessex Water	Info	Out	Sir Oliver Letwin MP; cc Wessex Water	<p>"Chideock Parish councillors thank you for forwarding the e-mail from Kevin Cheleda, and notes the contents with interest.</p> <p>Councillors are very concerned at the potential impact if Wessex Water obtains funding for the required water main renewal after the resurfacing work has been carried out."</p>	
AGENDA ITEM 11 - PLANNING MATTERS - Determinations							

AGENDA ITEM 11 - PLANNING MATTERS - Planning Other						
37A	19-04-18	Enforcement Reporting	Info	In	WDDC Planning	Enforcement matters can now be reported on-line. Sent to all
38	16-04-18	BW 18	Reqs't	Out	DCC Rights of Way	"It has come to the Parish Council's attention that drainage work has been carried out for BW18 in the vicinity of the Golden Cap Holiday Park. However, the bridleway surface has not been properly reinstated. Please will you inspect the area and take any necessary action."
39	16-04-18	BW18	Resp	In	DCC RoW	"Many thanks for this report we will look into it. The MNT number is 40428."
40	13-04-18	Seatown Regeneration Project	Report / Request	In	Simon Williams, Consultant	Attached
41	13-04-18	New Online Planning System for West Dorset District Council and Weymouth and Portland Borough Council	Update	In	WDDC Planning	"I am writing with an update regarding the forthcoming new online planning system for West Dorset District Council and Weymouth and Portland Borough Council. Having anticipated a go live date of 16th April 2018, unfortunately, due to some further necessary adjustments and testing to the new system the change will now not be happening on this date. We are currently unable to put a precise date for implementation of the new system, however we will contact you in due course with further updates. The existing system will remain live until the change takes place."
AGENDA ITEM 12 - FINANCES						
41A	24-04-18	Precept	Info	In	WDDC	First precept payment into bank (half)
41B	23-04-18	Clerk's salary	Info	In	DAPTC	NALC have published the new pay scales for Town and Parish Council Clerks. Spinal Point 17 has increased from £9.237 to £9.705 per hour. The annual amount of £3493.80 is just within the budgeted figure of £3,450.64.
42	27-03-18	Foss Orchard Car Park	Complaint	In	Foss Orchard resident	"Following the installation of the new ticket machine the contractor has failed to remove the old machine, this is left among the vegetation. When items appear to be dumped, this only attracts other unwanted items to also be dumped. Would you please arrange for the early removal of the offending item."
AGENDA ITEM 13 - CLAPPS MEAD PLAYING FIELD						
43	09-04-18	BW20 / Clapps Mead	Reqs't	Out	DCC RoW	"Chideock Bridleway 20 crosses Clapps Mead Playing Field, which is owned by Chideock Parish Council on behalf of the parish as a whole. Over many years, and most particularly recently, there have been complaints, from the many residents who use BW20 and BW18 to get to Seatown, that the lack of a surface to the bridleway is making it very dangerous when muddy. I have looked at the responsibilities of the land owner and the Local Authority in relation to public Rights of Way and it is not clear who is responsible for providing some form of surfacing, so the Parish Council is asking for advice."
44	12-04-18	BW20 / Clapps Mead	Resp	In	DCC RoW	"Thank you for your message. By copy of this email I have forwarded your query to Russell Goff, Senior Ranger for his attention. Russell - please can you advise Mrs Robinson. Thank you." Which is back where we started.

AGENDA ITEM 14 - DCC HIGHWAYS AND FLOOD MANAGEMENT						
45	17-04-18		Report		Cllr Carey	"There has been some minor flooding in North Chideock and Highways have issued works orders for all the gullies in that area to be jetted and the grips to be re dug. Hopefully this will alleviate the flooding problem, but this remains to be seen as the road water flows to an area where DCC have no gullies. Also Highways have raised a works order for the potholes in North Road near to The Piggery to be repaired."
AGENDA ITEM 15 - CONSULTATIONS						
46						Ministry of Housing, Communities and Local Government consultation on Draft Revised National Planning Policy Framework 11.45 pm on 10 May 2018
47						Committee on Standards in Public Life - Open consultation on Local Government Ethical Standards 6 pm on 18 May 2018
48						WSP - Community Severance and Safety Study - responses from 3 residents received to date End date not specified