

	Date	Cat.	Type	In/ Out	From/To	Detail	Copied to / Action / Notes
Items in RED require decision / action. Other items may also require decision / action.							
AGENDA ITEM 1 - APOLOGIES.							
0	22/05/19				PCSO Bishop	"I will be away next week, so send this report and apologies for being unable to attend."	
0A	26/05/19				Cllr Elliot	Cllr Elliot is away	
AGENDA ITEM 5 - COUNTYCOUNCILLOR'S AND POLICE REPORTS							
0B	22/05/19				PCSO Bishop	"On Thursday 9th May, a Shar Pei dog slipped its lead in Seatown and ran off. The owner has since not been able to locate it and believes the dog has been stolen. The area was extensively searched on the day, including the cliffs. On 21st May we had a report of a theft of tools from a compound on a holiday site at Eype. Whilst this is not specifically Chideock, please bear in mind in case of any suspicious activity seen in the area. As always, please be vigilant for any suspicious activity and report to Dorset Police on 101, or online at www.dorset.police.uk ."	
AGENDA ITEM 7 - REPORTS							
1	22/05/19	BLAP Parish Liaison meeting	Meeting			Cllr Rogers / the Clerk to give a brief report if the notes have not been received by the Clerk	
1A	23/05/19	DAPTC WA	Meeting		Draft minutes	Sent to all	
2	18/05/19	Electronic summons	Req'st	Out	Clerk to all councillors	"The Local Government (Electronic Communications) (England) Order 2015 allows for the electronic delivery of papers to councillors. "This Order modifies provisions in Schedule 12 to the Local Government Act 1972 (c. 70) for the purpose of enabling and facilitating the use of electronic communications in the sending of summonses to members of both principal councils and parish councils in England to meetings of those authorities. Members only receive summonses electronically where they consent to it being transmitted by this method and they may at any time withdraw their consent." This allows the Clerk to send all papers for a meeting via e-mail to those councillors who agree. Please let me know if you would be happy for me to do this."	
2A	23/05/19	WATAG Meeting	Notes		Cllr A Dunn to all cllrs		
AGENDA ITEM 8 - A35 matters.							
3	10/04/19	A35 / Air Quality	Req'st	Out	HE	"With reference to Item c. Property Level Mitigation (the final point under Pollution) in the minutes of the joint HE / WDDC Meeting held on 1 March, please will you provide the Parish Council with the date by which you expect to issue the report mentioned in the minutes."	

Actions and Information 2019.05.xlsx

4	26/04/19	A35 / Air Quality	Resp	In	HE	"Thank you for your email dated 10 April 2019 to Mr Roberts regarding Item c. Property Level Mitigation in the minutes of the joint HE / WDDC meeting held on 1 March 2019. At the meeting with Sir Oliver Letwin and other stakeholders held on 30 November 2018, Highways England undertook to investigate options for property level air quality mitigation as one of three actions to explore, seeking to improve air quality at Chideock. Whilst the minutes of the last meeting with the Parish Council state '... see the report when it is completed', Mr Robert's interpretation of the discussion was that Highways England would report on progress of the exploration of property level mitigation. We do not envisage production of a written report to read. Nevertheless progress is being made in exploring various potential property level mitigation options. These essentially consist of air-conditioning type units by either scrubbing or negative pressure to improve air quality within a building. This work is on-going and it is likely that we'll seek a meeting with Dorset's Environmental Health team and representatives from the Parish Council to discuss the issues and options around procurement and deployment. We do not yet know when we will ask to meet the Council and Parish, but will contact you once we do. We hope this answers your enquiry."	
5	09/05/19	A35 / Air Quality	Req'st	Out	Sir Oliver Letwin Cllr Christopher	"Chideock Parish Council requests that, when your postponed meeting takes place, the points raised in the e-mail below (<i>sent 28 March</i>) are considered."	
6	09/05/19	A35 / Air Quality	Resp	In	Sir Oliver Letwin	"Many thanks for your further email I think that all the measures that you proposed should definitely be considered – and I am sure that Simon will join me in making certain that this happens at our meeting. You are welcome to publish this response."	
7	10/05/19	A35 Bridport Working Group	Meeting	In	Bridport Town Council	Cllr Glenn to give a brief report if the notes from the meeting have not been received by the Clerk	
8	26/04/19	Air Quality - Client Earth	Info	In	Oliver Letwin	"I just wanted to let you know that I have had a useful discussion with Client Earth in Westminster, and they are just about to send a legal letter to DEFRA which should precipitate some action within DEFRA. My hope is that this will help to push forward the work that Highways England is doing on the possibility of a diversionary scheme for HGVs. I will let you have a copy of the Client Earth legal letter, as soon as they sent it to me."	
9	19/05/19	Air Quality data to March 2019	Data	Out	Councillors + Tony Peacock		Sent to all

10A	24/05/19	Air Quality	Info	In	Tony Peacock	"After 3 months of data we have; 1. A cold January brought lower data compared to 2018 and 2017 except Warren House 2. Warmer February and March brought higher data for all compared to 2018 and 2017 except the George Pub. With much higher data for Warren House up 13%,18%,22% on 2018. 3. Hope Cottage at 17.5 for February is doubtful. Also Greenhill on all 3 months not in line with the trend for that position. There might be a doubt on the siting here. 4. Putting together data for Chideock Hill Cottage from 2018 (last five months) we get an average over the last eight months of 96.68UG (microns per cubic metre of air). Very close to the worst site in London. The Specific Gravity of Nitrogen Dioxide is 1.445, heavier than air. Density as a gas is 3.4kilos/per cubic metre. It therefore does not rise easily and is slow to move by the wind."
10	20/05/19	Electric car charging points	Req'st	In	Cllr Anna Dunn	Cllr A Dunn request that the council discuss what action can be taken in regard to increasing the availability of electric car charging points in West Dorset.
11	13/05/19	HE / DC Quarterly meeting 1/3/2019 - outstanding actions	Req'st	Out	HE	"Various actions were noted in the minutes of the meeting of 1 March. Updates on the items below would be appreciated. 1. Funding for the Charmouth / Dorchester Route Based Safety Study. 2. Item (3d) - replacement of cats eyes / white lines etc.. 3. Chideock Hill westbound - steep gradient signs. 4. 2018 traffic volumes data. 5. Bluetooth route analysis data. "
11A	24/05/19	HE / DC Quarterly meeting 1/3/2019 - outstanding actions	Resp	In	HE	"Thank you for your emailed dated 13 May 2019 requesting updates on various actions that were noted in the minutes of the meeting of 1 March. We have taken the points in order – 1. Funding for the Charmouth / Dorchester Route Based Safety Study. <i>This was reported to the A35 Working Group which included Sir Oliver Letwin and the Chair of Chideock Parish Council on Friday 10 May 2019 and the minutes of that meeting will reference that.</i> 2. Item (3d) - replacement of cats eyes / white lines etc.. <i>The road studs are to be replaced in the next periodic routine closure which is planned for the autumn. The contractor has undertaken an assessment and there are no white lines missing and due for replacement since the resurfacing works were completed.</i> 3. Chideock Hill westbound - steep gradient signs. <i>We can confirm that the review of signs in advance of the steep gradient at Chideock Hill will not be included within the Road Safety Study. Emma Bazeley has asked our sign specialist in the Bristol team for advice and will provide comment at the next meeting.</i> 4. 2018 traffic volumes data. <i>We will not be able to provide this data until the Annual Reconciliation for Financial Year 18/19 has been approved. This should be complete by the end of May and data will be made available following this.</i> 5. Bluetooth route analysis data. <i>We are chasing the national team for this data but it is still not available, please accept our apologies for the delay."</i>

12	20/05/19	Speed camera	Req'st	Out	Dorset RoadSafe	"Chideock Parish Council would be pleased if you could confirm that the two Chideock camera sites have been up-graded to digital. It was anticipated that this work would be carried out by the end of March / early April as previously advised by yourselves. Your early reply would be appreciated."	
13	20/05/19	Speed camera	Resp	In	Dorset RoadSafe	"It has been a long process - the tender document is now being produced to go out to the market for bids. We hope that the contract will be awarded within three months to the successful bidder. We then can start the upgrades after a planning meeting with the provider. Once I know more I'll let you know. The wet film cameras are still operating & we'll keep them going until we start the digital upgrade."	
14	25/04/19	WSP reports	Resp	In	HE	"Thank you for your email dated 8 April 2019 regarding WSP reports for Morecombelake and Winterbourne Abbas. We appreciate your patience with our delay in responding to your enquiry. Highways England does not 'publish' feasibility studies. We do on occasion share feasibility studies, as appropriate, with interested parties / stakeholders. They are not consultation or policy documents, they are technical appraisals of issues/problems and recommendations for potential mitigation options to inform the development of schemes. In this case we would be happy to share with a Parish Council the relevant village study, but not to a wider audience. An option would be for you to approach the other Parish Councils directly. We hope this helps with your enquiry."	
15	12/05/19	WSP reports	Req'st	Out	Char Valley PC, Winterbourne Abbas PC	"As you know, Highways England commissioned a study into A35 Safety and Severance for the villages of Chideock, Morcombelake and Winterbourne Abbas. Chideock Parish Council would very much like to see the reports for your parishes and also arrange a joint meeting to discuss common issues etc.. The report for Chideock can be found at http://www.chideockpc.org.uk/community/chideock-parish-council-14830/safety--severance-study-report-2019/ I look forward to hearing from you. "	
AGENDA ITEM 10 - PLANNING MATTERS - Planning Other							
16	26/04/19	Enforcement - Hell Farm Bungalow	Req'st	Out	Dorset Council Planning	"Another month has passed and there is no application on Dorsetforyou. Please will you follow this up."	
17	26/04/19	Enforcement - Hell Farm Bungalow	Resp	In	Dorset Council Planning	"Last time I checked it was waiting to be validated I will check on progress again when I am in next Thursday."	
18	02/05/19	Enforcement - Hell Farm Bungalow	Resp	In	Dorset Council Planning	"The validations team have asked the applicant to provide more information in order for his application to be validated and have written him a comprehensive letter setting out what is required. I will keep an eye on progress."	
19	18/05/19	Enforcement - Hell Farm Bungalow	Req'st	Out	Dorset Council Planning	"Is there any update on this?"	
19A	24/05/19	Enforcement - Hell Farm Bungalow	Resp	In	Dorset Council Planning	"Mr Wathey submitted a new planning application but some elements were missing. Validations have emailed him on 2nd May and the officer dealing is currently annual leave but I understand will be following it up on her return."	

20	Various	Dog restriction signs at Seatown	Report		Clerk	A PSPO - Dogs (Public Space Protection Order) for West Dorset came into force last year. Dogs are banned from Seatown beach from 1 May to 30 September. WDDC supplied A5 signs which were put up as part of the Seatown Regeneration Project. The Dog Warden contacted the Clerk in September to say that the signs are incorrectly placed as they are not seen early enough e.g. on entry to the car park, which means he cannot enforce the Order. A site visit was held and suitable positions for signs discussed. The Chideock Society has paid for new A4 signs, same wording as the originals. The Chideock Society contacted Palmers for permission to put the signs on their land as required but permission was refused on the basis of a proliferation of signs. The Clerk has now contacted Dorset Council who are pursuing the matter with Palmers.	
21		Planning Training				DAPTC have a training arranged at Horton and Chalbury Village Hall, near Wimborne on Thursday 25th July between 10am to 4pm. The Clerk has booked all councillors on this course as it is likely to be filled quickly.	WHO CAN'T ATTEND?
AGENDA ITEM 11 - FINANCES							
22	01/05/19	Precept	Report		Clerk	1st instalment (1 of 2) received directly into the TSB current account.	
22A		Updated Payments				<i>i. Clerk's Salary and Expenses for May £241.65</i> <i>ii. Chideock Village Hall Hire – May £27.00</i> <i>iii. Mrs T Mudford - Hire of Mower - May £40.00</i> <i>iv. Yeomarks - FOCP white lining £468.00</i>	
23		Internal Audit	Report		Clerk	The Internal Audit will be carried out on 22 May, which means that the Annual Governance Return can be signed off at the CPC meeting on 25 June	
24		Foss Orchard Car Park - new restriction	Report		Clerk	There is no need to change to original Order. Signage must be changed. Either "No Camper Vans" or "No Camper Vans > 4.8 m" (4.8 m = 14.75 ft) - Clerk suggests a blanket ban given the size of the car park. Easiest and cheapest way to change signage - temporary small notice attached above or below symbols (laminated paper), then obtain an equivalent notice from Mystic Signs which can be screwed or stuck on	Requires a decision by resolution ASAP
AGENDA ITEM 12 - CLAPPS MEAD PLAYING FIELD							
25	17/05/19	Annual RoSPA inspection	Report	In	PlaySafety	The Summary and full report are available on the PC website under the Clapp's Mead Playing Field tab. Issues identified with the Agility Cube referred to Caledonia Play.	
26	19/05/19	Agility Cude issues	Req'st	Out	Caledonia Play	"The annual RoSPA inspection was carried out on 13 May 2019 and issues were found with the Agility Cube fixings and play surface. The relevant extract from the report is attached. Given that the equipment has only been in place for approximately 2 months, please will you rectify these issues as a matter of urgency. I look forward to hearing from you."	

26A	21/05/19	Agility Cude issues	Resp	In	Calendonia Play	<p>"Jamie has been on leave the last few days so I'm responding on his behalf. Thanks for sending through the report.</p> <p>When pieces of equipment are first installed, particularly early on, there will be some movement and this can cause some of the fixtures to be loosened. This appears to have happened with the shackle for the log steps. It is hard to tell from the photo and the limited description in the report, but for the eyebolt it looks like it may have loosened.</p> <p>For the shackle this can be tightened on site. For the eyebolt, this can be tightened by tightening the nut on top of the crossbeam from a ladder.</p> <p>With the grass mats, as the grass grows, sometimes the grass can push up the mat. This can be remedied by creating a simple slit with a spade. Bedding the mat down into the slit, and compressing the removed soil over the edge of that portion of the mat.</p> <p>While the equipment is low maintenance, it is recommended that visual checks are carried out on a weekly basis and fixings checked on a regular basis.</p> <p>I have cc'ed our Playground Inspector and Jamie, in case they'd like to provide any further clarification.</p> <p>I hope that answers all your questions, but please don't hesitate to get in touch with any other questions or comments."</p>
26B	23/05/19	Agility Cude issues	Resp	In	Lyn Crisp	<p>"Hi, not very impressed with their response not sure it is up to us to tighten nuts and bolts, make slits in soil etc., when the have only recently fitted the item of equipment. Think we should suggest they come and put it right. Teresa and I had already added extra pegs where the matting had come up and used about ten of the pegs they left with me and I only have a couple left."</p>
AGENDA ITEM 13 - DCC HIGHWAYS AND FLOOD MANAGEMENT						
27	Various	Hell Lane & Shutes Lane	Info	In	Dorset H'ways	Hell Lane and Shutes Lane closed to ALL traffic including walkers, for remedial works until 5 June (3rd temporary closure), followed by an 18 month closure for vehicular traffic only (no date as yet).
28	29/04/19	Chideock culverts	Req'st	In	Dorset Council	<p>" I am an officer in the flood risk management team at Dorset Council, County Hall (Direct dial; 01305 221901), we would like to obtain permission from a small number of property owners in Chideock in order to access their land to inspect an ordinary watercourse for flow through the local catchment. This work forms part of wider project to check the capacity and function of the highways infrastructure and existing culverts. The relevant properties are: Vine Cottage in Sea Hill Lane, 'Purbeck' in Mill Lane, Greystones Cottage in Mill Lane and Westmead House in Mill Lane. If I were to post the letters along with the Environment Agencies document regarding riparian ownership of watercourses to yourself, would someone be available to deliver these if possible.. please ? Kind regards Andy Proberts"</p>
29	06/05/19	Chideock culverts	Resp	Out	Dorset Council	<p>"I can see no problem with your suggestion, though there may be a delay between the letters being delivered to me and them being delivered to the properties, as I have a broken ankle and can't drive at the moment."</p>
29A	24/05/19	Chideock culverts	Resp	In	Dorset Council	<p>"Thank you for your previous email, I have posted letters today directly to the relevant properties requesting access to view the watercourse and will explain fully as they make contact. Hopefully this will simplify the process and make it easier for yourself. "</p>

30	17/05/19	Sea Hill Lane passing places - issue	Req'st	Out	Cllr Carey to Dorset Highways	<p>"It has been brought to the attention of the Chideock Parish Council by the local tenant farmer advising that camper-vans using Sea Hill Lane are getting stuck at the passing places. There has been a recent incident where two camper-vans tried to pass each other in the passing places and eventually had to backdown the lane.</p> <p>Following our earlier conversation of 16th May and of today's date regarding problems with vehicles trying to pass each other at the new passing places in Sea Hill Lane I have investigated further. After ascertaining which is the problem passing place, and it's the third one from Pettycrate Lane, early yesterday evening wearing hi viz I was able to measure passing places 1, 2 & 3 starting from Pettycrate Lane.</p> <p>The first passing place measured 4.93 metres from kerb stone to the visible edge of the tarmac the far side of the road (but not up to the earth boundary).</p> <p>Similarly the second passing place measured 5.08 metres.</p> <p>However, the third passing pass only measured 4.57 metres kerb stone to kerb stone. At this point there is plenty of room for the kerb stones to be set back further each side to give a wider carriageway.</p>	
31						<p>So there is quite a considerable difference in width of up to 50cm between passing places 1 & 2 and number 3 (bearing in mind the true width of the road is actually wider than the tarmacked width for the first two passing places). Whilst I was present at the third passing place a car coming down from Seatown gave way to an old smaller style camper van (probably about 20 years old). The camper van could only just get past the car by scraping the tyres against the kerb and brushing the foliage on the eastern side of the passing place. (Admittedly the car was badly parked but it does highlight the problem of the reduced width of this passing place.) I did take photos of tyre tracks on the rough ground western side where other vehicles had to go over the kerb to pass each other but unfortunately my computer is playing up and I cannot download photos at the moment.</p> <p>Please could you inform the appropriate department at Dorset Council of this problem and advise if they are able to do anything about remedying this situation as it will only get worse as the holiday season progresses.</p> <p>Incidentally the first passing place is still not finished in that debris needs to be cleared and end kerb stones installed. Please could you ask the site manager to give the Chideock Parish Council via myself a definite time scale for this work to be completed."</p>	
32	20/05/19	Sea Hill Lane passing places - issue	Resp	In	Dorset Highways	<p>I am writing in response to the query raised by one of the councillors through the Community Highways Officer, about one passing place being narrower than the others, as well as a couple of other items.</p> <p>With response to passing place three being narrow the answer is this- the bank is much higher there, and to make it five meters wide would have taken a lot of land from Mr Everidge. (Probably a 3m strip above what was actually used.)</p> <p>Before the project design was created a full survey of the highway widths was undertaken. The two official passing places both measured 4.5m at their widest point, and the unofficial carved out passing places were 4.3m.</p>	

33						<p>Passing place three is narrower than the others due to the constraint of the bank being highest at that point, balancing highway need with land lost to the farmer, but even so the passing place created is still wider than the official ones which were on Seahill Lane before, and two large cars could not pass using the unofficial passing place at that location before. There is a small flat area behind the kerbs currently and this is deliberately there to enable the bank to naturally stabilize and prevent water running off and down into the highway.</p> <p>If vehicles are struggling to pass there then I wonder what they did before, because it must have been much more difficult this time last year if two camper vans met on that stretch.</p> <p>This is still a narrow country lane which requires drivers to look ahead and drive according to visibility and weather conditions. Each passing place has sightlines to the next, which was not the case previously.</p> <p>Your thanks are duly noted.</p> <p>As you are probably already aware a work gang have gone on site this morning to complete the works to Passing Place one, which is due to take about a week."</p>	
34	20/05/19	Sea Hill Lane passing places - thanks	Thanks	Out	Dorset Highways	"Chideock Parish Council and the Chideock Society thank you, and Dorset Council, for the construction of official passing places in Sea Hill Lane, Chideock."	
35	17/05/19	North Road outward opening gate + SLOW road markings	Info	Out	Cllr Carey to Dorset Highways	"Just to confirm our recent telephone conversation whereby you will be making contact with the landowners regarding the unlawful opening gate in North Road Chideock and hopefully resolve this problem in the very near future. <p>Also thank you for raising a works order to repaint the "slow" signs on the road near to the Catholic church."</p>	
AGENDA ITEM 14 - CONSULTATIONS							