

CHIDEOCK PARISH COUNCIL

Clerk to the Council:

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Minutes of the Annual Parish Council Meeting held at the Village Hall, Chideock on Tuesday 19 May 2015 at 10:00 am.

Present: Cllrs Elizabeth Grant (Chair), Roger Carey, Kate Geraghty, Rob Murray, Irena Campion, Laurie Elliot and David Rogers.

In attendance: The Clerk, WDDC Cllr Christopher, DCC Cllr Turner and 3 members of the public.

Immediately prior to the meeting all Councillors signed their Declaration of Acceptance of Office as a Councillor, in the presence of the Clerk.

Copies of Standing Orders, Financial Regulations and the Code of Conduct had already been given to Cllr Campion, Cllr Elliot and Cllr Rogers.

Registration of Interests forms had already been given to all Councillors and completed and signed forms were given to the Clerk.

The Parish Council meeting commenced at **10:01 am**.

1631 Election of Chair and Signing of Declaration of Acceptance of Office as Chair.

Cllr Grant said she was willing to stand as Chair.

Cllr Murray said that in the past it had been customary for a councillor to be Chair for a maximum of 2 years. It was **AGREED** that this was a good idea and consideration should be given at the next Parish Council meeting to making this a resolved policy. **CC**

There being no one else wishing to stand as Chair, Cllr Grant was proposed by Cllr Geraghty, seconded by Cllr Rogers and was **ELECTED**, with Cllr Murray abstaining from the vote.

Cllr Grant signed the Declaration of Acceptance of Office as Chair in the presence of the Clerk.

1632 Apologies.

None.

1633 Grant of Dispensations.

None.

1634 Declarations of Defined Pecuniary Interests.

None declared

1635 Minutes.

- a) **RESOLVED** to accept and sign, as a true record, the minutes of the Parish Council meeting of 28 April 2015.

Proposed by Cllr Grant, seconded by Cllr Carey, carried unanimously.

1636 Election of Vice-Chair and Signing of Declaration of Acceptance of Office as Vice Chair.

Cllr Carey said that he was willing to stand as Vice Chair.

There being no one else wishing to stand as Vice Chair, Cllr Carey was proposed by Cllr Murray, seconded by Cllr Grant and was **ELECTED** unanimously.

Cllr Carey signed the Declaration of Acceptance of Office as Vice Chair in the presence of the Clerk.

1637 Election of Councillors to Committees.

- a) Finance Committee and Planning Committee.

It was **AGREED** that all councillors be on the Finance and General Purposes Committee and the Planning Committee.

It was further **AGREED** that this be resolved as policy at the next Parish Council meeting

CC

1638 Appointment of Representatives, who do not have to be Councillors.

The following appointments were **RESOLVED**:-

- a) Rights of Way – all Councillors. Cllr Geraghty reported that Judy Campbell, Ann Walker and Paul and Gill Simpson have volunteered to be community Rights of Way representatives. **CC**
- b) Ancient Monuments – Canon McDougal is to be asked to continue as representative.
- c) Village Hall – Cllr Murray
- d) Matters pertaining to A35 – all councillors
- e) Dorset County Council Highways – all Councillors, with Cllr Carey have particular responsibility for flood issues.
- f) Bridport Local Area Partnership – **AGREED** that this be left for the time being – the Clerk will circulate information about BLAP to new councillors. **CC**
- g) Western Area Transport Action Group – the Clerk said that she would attend meetings when there is anything on the agenda of particular interest to Chideock
- h) Dorset Association of Parish & Town Councils – Cllr Campion said that she would consider this and let the Clerk know. (The Clerk is the DAPTC WA Secretary and can therefore represent Chideock PC) **IC**
- i) Clapps Mead Playing Field Management Group – Cllr Grant. Cllr Grant will contact Lyn Crisp, Rosemary Daniels and Sue McDougal to check that they are still willing to be members and will arrange a meeting of the Management Group. **EG**

Proposed by Cllr Murray, seconded by Cllr Carey, carried unanimously.

The Democratic Period was moved forward, with the agreement of parish councillors and the County and District councillors.

Standing Orders were suspended for the following item.

1639 Democratic Period.

Alison Smith explained about the proposal for a fund raising event for the Clock House Inn (following the fire on 6 April 2015) which the organisers would like to hold on Clapps Mead Playing Field. She then answered questions.

Ian Dunn read out a statement regarding Mill Lane Bridleway 18.

Richard Benjamin said that the recently exposed pole in Mill Lane was on his land and has been removed – he will retain it in his position in case it is needed.

Diana Lethbridge gave all councillors a copy of a further statement regarding Mill Lane BW18.

Cllr Geraghty thanked Ian Dunn and Diana Lethbridge for the work they are doing in regard to the status of Mill Lane Bridleway 18.

Cllr Murray said that he is preparing a detailed briefing on this matter for the new councillors and that the new Parish Council must ask DCC to reconcile the discrepancies they mention in the recent report.

Standing Orders were resumed.

1640 County and District Councillors' and Police Reports.

a) Cllr Turner:-

- Nothing to report from DCC due to the recent elections
- Mill Lane Bridleway 18 will eventually go to the DCC Regulatory Committee. If there are objections to their recommendations then the matter will go to the Secretary of State for the Department for Communities and Local Government. He was not prepared to make any further comment.

b) Cllr Christopher introduced himself as the new West Dorset Councillor for the Symondsburys and Chideock Ward:-

- When canvassing for election he was told by residents that the main areas of concern as the A35 (volume and speed of traffic, pollution), Sea Hill Lane congestion and Mill Lane.
- He is particularly interested in planning and enforcement.

1641 Reports / Updates by the Clerk and Councillors.

Items 1 to 8 on the Actions & Information List were **NOTED**, with the exception of those detailed below, which were discussed in more detail.

- a) **Item 7 – Rights of Way site visit report.** The Clerk will ask whose is responsible for informing a landowner of their duty to remove Japanese Knotweed which is growing adjacent to a right of way across their land. **CC**
- b) **Item 8 – Seatown litter bin.** **AGREED** to monitor the situation over the forthcoming Bank Holiday weekend. **EG, KG**

1642 A35 Matters.

Items 9 to 16 on the Actions & Information List were **NOTED**, with the exception of those detailed below, which were discussed in more detail.

- a) **Item 10, 11 & 12 – A35 Air Quality.** The Clerk will send a copy of the Air Quality Management plan to new councillors. Clerk to ask WDDC to send figures monthly with charts and graphs and to ask when the report for 2014 will be available. **CC**

Cllr Christopher said that he is hoping to organise a meeting with Matt Prosser (WDDC Chief Executive and Oliver Letwin MP to be held at Chideock Village Hall. He said that the same issues exist at Morecombelake Lake and that lower speed limits could make the A35 route less attractive to hauliers.

Cllr Geraghty asked if any response had been received regarding the impact of the recent lorry fire – the Clerk will follow this up. **CC**

1643 Planning Matters.

a) **Applications.**

WD/D/15/000649 WELLS FARM, BRIGHTHAY LANE Convert existing cow shed to use as ancillary accommodation (Full).

Chideock Parish Council objects to this application as it is retrospective.

The Parish Council asks that, if the application is approved, there is a Condition imposed to ensure that the proposed ancillary accommodation can only ever be used in conjunction with the main dwelling.

The Parish Council further requests of the applicant that

- a) rain water is harvested*
- b) any external lighting is low wattage down lighting*
- c) the proposed development is carried out to the highest EPC rating possible and that solar energy collection be included.*

b) **To consider any applications received after the agenda was circulated.**

None.

c) **Determinations.**

WD/CA/15/00104 LARKS HEY, DUCK STREET Reduce 1 No Silver Birch by 50% overall **GRANTED**

d) **Ridwood Affordable Housing Development.**

Items 17 - 19 on the Actions & Information List were **NOTED**.

- i. **Item 17 - 19 – Ridwood Development – Lighting.** **AGREED** that Cllr Campion would liaise with Mrs Lyn Crisp (Ridwood Community representative) and Cllr Murray in regard to the lighting and remedial action. **IC**

e) **Any Other Planning Matters.**

- i. **AONB / Lighting & Dark Skies.** Nothing to report.

- ii. **Enforcement.**

Items 20 & 21 on the Actions & Information List were **NOTED**.

- iii. **Golden Cap Caravan Park.**

Nothing to report.

- iv. **Mill Lane Bridleway 18.** Items 22 – 24 on the Actions & Information List were **NOTED**.

- i. **Item 24 – Meeting with Oliver Letwin MP.** **AGREED** that Cllrs Geraghty, Murray and Grant will attend this meeting. Cllr Campion said that she will let the Clerk know if she can attend. **IC**

- v. **Seatown.**

- i. **Item 24 – Seatown - issues with parked cars opposite the access to the Guard House and the Watch House.** **AGREED** to allow the requested sign to be attached to the Seatown notice board provided that it clearly states that it is erected by the residents. It was suggested that another sign be put at the southern corner of the entrance drive itself and that the Clerk ask DCC if yellow hatching could be put on the road, or a small area of hatching be put in front of the notice board, which would help the safety of people accessing the board and also deter parking at that location. **CC**

- vi. **Other.** None.

1644 Finances.

Item 41 on the Actions and Information List was **NOTED**.

a) **Payments.**

RESOLVED to make the following payments:-

- i. Clerk's Salary & Expenses for May £243.73
- ii. Chideock Village Hall Hire – May £50.00
- iii. Lee Martin - Mower Hire x 5 £50.00

Proposed by Cllr Geraghty, seconded by Cllr Murray, carried unanimously.

b) Insurance Renewal.

RESOLVED to

- i. Accept the quotation as there are no items to be added or removed
- ii. Continue to use Came & Company as brokers, Norwich Union as insurers
- iii. Renew the policy for a premium of £434.72 (budget £440), for 1 June 2015 – 31 May 2016.

Proposed by Cllr Murray, seconded by Cllr Geraghty, carried unanimously.

c) Foss Orchard Car Park.

Item 27 on the Actions and Information List was **NOTED**.

AGREED to ask Highways England if a similar sign can be erected just before the turn off to the Eype service. **CC**

1645 Clapps Mead Playing Field.

Item 28 on the Actions and Information List was **NOTED**.

- a. **Items 28A & 28B - Use of Clapps Mead Playing Field for a fund raising event for the Clock House.** After discussion it was **AGREED** to grant permission with conditions – the draft conditions to be amended by the Clerk in the light of the discussion and circulated to all councillors for approval before they are sent to the event organisers. **CC**
- b. Cllr Grant said that she has been asked if equipment suitable for younger children can be provided. She said that she will talk to the Management Group about this and about the possibility of applying for a grant. **EG**
- c. The play area at the new Ridwood development does not have any play equipment – it had been assumed that this would be provided by Magna. The Clerk will query this. **CC**

1646 Flood Management Plan for the Winniford Valley.

Items 29 - 33 on the Actions and Information List were **NOTED**.

- a) Cllr Carey reported that though the gully grids of the drains reported as blocked had been cleaned nothing appears to have been done to clear the gullies. He will chase this with DCC Highways. **CC**

1647 Current Consultations.

None

1648 Motions Received with Notice.

None.

1649 Correspondence.

There were no other items of correspondence to be brought to Councillors' notice.

1650 To confirm the date and time of the next meeting of Chideock Parish Council.

The next scheduled meeting of Chideock Parish Council will be at 10:00 am on Tuesday 30 June 2015.

The meeting closed at **1:00 pm**.