

	Date	Cat.	Type	In/ Out	From/To	Detail	Copied to / Action / Notes
Items in RED require decision / action. Other items may also require decision / action.							
AGENDA ITEM 1 - APOLOGIES.							
0	25/04/19			In	Cllr Turner	"As we are in the Election Period I don't feel it appropriate, at this stage, to attend."	
0A	25/04/19			In	PCSO Bishop	"I have a commitment on Tuesday morning, so will be unable to attend the meeting. I send my apologies."	
AGENDA ITEM 5 - COUNTY AND DISTRICT COUNCILLORS' AND POLICE REPORTS							
0B	25/04/19	Police	Report	In	PSCO Bishop	<p>"On Friday 29th March, a handbag was stolen from a vehicle at Langdon Woods.</p> <p>On Wednesday 3rd April, an unknown male attended the shop in Chideock and left with without paying for numerous scratch cards.</p> <p>On Friday 5th April, an unknown offender was caught attempting to steal a handbag from a vehicle at Langdon Woods. The offender made off and enquiries are currently on going.</p> <p>If anyone has any information about any of the crimes above, please contact Dorset Police on 101. Please also be vigilant and report any suspicious activity to us on the 101 number, or via the Dorset Police website, www.dorset.police.uk.</p> <p>We had a report of Motorcyclists using Hell Lane, North Chideock, when there is signage saying that the road is closed. However this relates to a temporary closure which expired the day before the motorcyclist was seen. I have contacted the highways to confirm and they are to be extending the temporary notice whilst work is carried out on Hell Lane, but it is not officially closed as I write this report "</p>	
AGENDA ITEM 7 - REPORTS							
1	03/04/19	BLAP Parish Liaison meeting	Notes	In	BLAP	Notes from meeting held on 27 February. Next meeting Wednesday 22 May, 4:15 at Mountfield	Sent to all
2	12/04/19	LGR	Newsletter	In	LGRDorset		Sent to all
3	23/04/19	Policing	Req'st	Out	PCSO Bishop	"I understand that at the last Parish Council meeting you were asked about police resources locally - could you please send the info in an e-mail?"	
4	23/04/19	Policing	Resp	In	PCSO Bishop	"I advised that the number of Officers at any one time is hard to say due to workload possibly taking Officers to other areas (for example there may be Officers taking someone to custody or Hospital, or perhaps helping a neighbouring Force over the border). But the Bridport Section (incorporating Beaminster and Lyme Regis) is structured with having a Neighbourhood Inspector, who is responsible to the day to day running of the section and its resources, a response Inspector who monitors all active jobs within the Section, A duty Sergeant (of which there are three, one for each squad) and their patrol squad, who respond to most of the incidents and cover the section 24/7, a neighbourhood Sergeant, two Neighbourhood PC's and four PCSO's (who are responsible for their beat areas)."	

5	24/04/19	Western Power Distribution - Chideock outages	Resp	In	WPD	<p>"Unfortunately, I have moved away from my Role and the area of Chideock now comes under another manager but I do know that the Planner in his team has been making investigations into other options with regards to back feeding from other directions.</p> <p>But obviously other options that we need to consider has proven to be unrealistic due to access issues, logistic and also a financial impact which needs to be considered.</p> <p>At present we are monitoring the amount of interruptions that are happening and of course this is a high priority to us to minimise and to reduce whenever possible but the advantage to the providing this is far outweighed by logistics, impact by costs and issues with obtaining wayleaves for access.</p> <p>But please be assured that if the reliability of the circuit feeding this area has any more problems, these will be addressed without delay.</p> <p>Please do not hesitate to contact me if you need further assistance or for me to explain in more detail."</p>	
AGENDA ITEM 8 - A35 matters.							
6	28/03/19	A35 / Air Quality	Req'st	Out	Cllr Christopher & Oliver Letwin	Agreed text	
7	28/03/19	A35 / Air Quality	Resp	In	Oliver Letwin	<p>"Due to the fact that Parliament will be considering the Brexit Withdrawal Agreement today, Simon Christopher and I will not be able to meet as planned. But we are re-scheduling, and I am sure we shall very shortly be able to discuss these important issues.</p> <p>My own view is that there is a need for short-term measures of the kind you describe - and once I have had a chance to discuss these with Simon, I shall certainly be taking the issue up with both DEFRA and Highways England. I shall also involve Client Earth by having a further discussion with them.</p> <p>I am copying this response to Simon."</p>	
8	10/04/19	A35 / Air Quality	Info	In	Andy Roberts	<p>"Please find attached a final copy of the A35 Chideock Platooning Study. This study has been finalised following consultation with Dorset Council. I apologise for the delay in providing the finalised copy of this study for you.</p> <p>I have previously presented the findings of the draft study to you, which have not changed. With regard to the trail speed reduction scheme. I very recently received the draft trial scheme method statement and I am seeking advice on it from Andrew Bean. I will also share it for comment/ advice with Coralie. Thanks to Coralie, the additional monitoring tubes are out and collecting data. Taking into account Easter leave, I do not think we are likely to approve the trial method statement proposal from WSP until late April/ early May at the soonest. The method needs to be approved before we can commissions the trial. We still aim to get the trial up and running this summer."</p>	
8A	10/04/19	A35 / Air Quality	Req'st	Out	HE	<p>"With reference to Item c. Property Level Mitigation (the final point under Pollution) in the minutes of the joint HE / WDDC Meeting held on 1 March, please will you provide the Parish Council with the date by which you expect to issue the report mentioned in the minutes."</p>	

Actions and Information 2019.04.xlsx

8B	26/04/19	A35 / Air Quality	Resp	In	HE	<p>"Thank you for your email dated 10 April 2019 to Mr Roberts regarding Item c. Property Level Mitigation in the minutes of the joint HE / WDDC meeting held on 1 March 2019.</p> <p>At the meeting with Sir Oliver Letwin and other stakeholders held on 30 November 2018, Highways England undertook to investigate options for property level air quality mitigation as one of three actions to explore, seeking to improve air quality at Chideock.</p> <p>Whilst the minutes of the last meeting with the Parish Council state '.... see the report when it is completed', Mr Robert's interpretation of the discussion was that Highways England would report on progress of the exploration of property level mitigation. We do not envisage production of a written report to read.</p> <p>Nevertheless progress is being made in exploring various potential property level mitigation options. These essentially consist of air-conditioning type units by either scrubbing or negative pressure to improve air quality within a building. This work is on-going and it is likely that we'll seek a meeting with Dorset's Environmental Health team and representatives from the Parish Council to discuss the issues and options around procurement and deployment. We do not yet know when we will ask to meet the Council and Parish, but will contact you once we do. We hope this answers your enquiry."</p>	
8A	26/04/19	A35 Bridport Working Group	Meeting	In	Bridport Town Council	"The next A35 Bridport Area Working Group will be held on Friday 10th May at 9.30am."	
9	26/03/19	Air Quality	Info	Out	Clerk to Cllrs	Diffusion tube data for 2018 including new tube on Chideock Hill	Sent to all
10	21/04/19	Air Quality	Info	Out	Clerk to Cllrs	Diffusion tube data for 2019 - no data for new tube on Chideock Hill	Sent to all
11	21/04/19	Air Quality	Req'st	Out	Env Health	Why is there no 2019 data for the new diffusion tube on Chideock Hill?	
12	23/04/19	Air Quality	Resp	In	Env Health	"The new www.dorsetcouncil.gov.uk website has been locked for updates. This data will be provided when the team are able to update the pages."	
13	27/03/19	Air Quality - Client Earth	Info	In	Client Earth via Oliver Letwin	Oliver wants a meeting with Client Earth after Easter	Sent to all
13A	26/04/19	Air Quality - Client Earth	Info	In	Oliver Letwin	<p>"I just wanted to let you know that I have had a useful discussion with Client Earth in Westminster, and they are just about to send a legal letter to DEFRA which should precipitate some action within DEFRA.</p> <p>My hope is that this will help to push forward the work that Highways England is doing on the possibility of a diversionary scheme for HGVs.</p> <p>I will let you have a copy of the Client Earth legal letter, as soon as they sent it to me."</p>	
14	01/04/19	Air Quality	Req'st	Out	Env Health	<p>"As there is some confusion within Chideock Parish Council, please will you outline your intended timescale in regard to the following, when it becomes available.</p> <ol style="list-style-type: none"> 1. Communication regarding Air Quality specialists report. 2. Input to the Air Quality Action Plan (AQAP) from Chideock Parish Council and other stakeholders. 3. Finalisation of AQAP. 4. Production of Annual Status Report (ASR). 5. Presentation of ASR to Defra. 6. Acceptance of ASR by Defra. " 	

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15	17/04/19	DVSA checks	Req'st	Out	Stuart Carter DVSA, cc Gareth Llewellyn CEO DVSA & Oliver Letwin	"Further to the e-mail of 13th February from Mr Garry Leach (as attached) in reply to the e-mail of 28 January 2019 (as below), it does not fully answer the questions Chideock Parish Council originally raised in the e-mail dated 29th August (as attached). There are some questions that the Parish Council consider require further clarification. Whilst it is stated that DVSA does not have a permanent weight facility at Puddletown, in the letter of 26 September 2019 to Sir Oliver Letwin MP, sent by Gareth Llewellyn Chief Executive DVSA (as copy attached), it was stated that DVSA planned to recommence regular checks by November 2018 at this site, including weight checks. Please could you advise whether this weight check facility has now been installed and is fully operational at Puddletown? From the 1-2 days of checks per month that have been carried at Puddletown since late last year, what types of checks were carried out and have there been many HGV's failing these checks? In addition to these checks at Puddletown please confirm that DVSA is still carrying out random HGV checks at the Eype and Turks Head service areas. Also please advise the frequency and type of checks that have been carried out at these sites, together with the number of failures."	
16	23/04/19	Parking on pavement at Bilberry Close	Req'st	Out	HE	"Would Highways England have any objection to a "please don't park here" sign being put up to try to stop people parking over the dropped kerb and tactile paving at Bilberry Close?"	
17	24/04/19	Parking on pavement at Bilberry Close	Resp	In	HE	"As long as the sign is erected on private land and not the highway, there would be no need for Highways England agreement. The PC would need to be aware that Highways England will bear no responsibility or liability for the sign."	
18	01/04/19	Weight in Motion	Info	Out	Clerk to Cllrs	Summary of where we are with this	Sent to all
19	08/04/19	WSP reports	Req'st	Out	HE	"Are the reports for Morcombelake and Winterbourne Abbas in the public domain? If so, please can Chideock Parish Council have copies and if not, when will they be? "	
19A	25/04/19	WSP reports	Resp	In	HE	<i>"Thank you for your email dated 8 April 2019 regarding WSP reports for Morecombelake and Winterbourne Abbas. We appreciate your patience with our delay in responding to your enquiry. Highways England does not 'publish' feasibility studies. We do on occasion share feasibility studies, as appropriate, with interested parties / stakeholders. They are not consultation or policy documents, they are technical appraisals of issues/problems and recommendations for potential mitigation options to inform the development of schemes. In this case we would be happy to share with a Parish Council the relevant village study, but not to a wider audience. An option would be for you to approach the other Parish Councils directly. We hope this helps with your enquiry."</i>	
20	10/04/19	WSP Study	Meeting		with Andy Roberts	Meeting to discuss the potential improvement options set out in the WSP feasibility study, before the study can be taken to the next stage (definition of preferred option(s)). Only elected members to attend. 15 May 2019, 10 am.	
AGENDA ITEM 10 - PLANNING MATTERS - Applications							
21	08/04/19	WD/D/19/000315 - amended plans	Info	In	Planning		Sent to all

AGENDA ITEM 10 - PLANNING MATTERS - Applications Received after the Agenda was published.						
AGENDA ITEM 10 - PLANNING MATTERS - Planning Other						
21A	26/04/19	Enforcement - Hell Farm Bungalow	Reqs't	Out	Dorset Council Planing	"Another month has passed and there is no application on dorsetforyou. Please will you follow this up."
21B	26/04/19	Enforcement - Hell Farm Bungalow	Resp	In	Dorset Council Planing	"Last time I checked it was waiting to be validated I will check on progress again when I am in next Thursday."
22	11/04/19	Sea Hill Lane passing places	Update		Clerk	The BT pole at the end of the top passing place is finally being moved
23	28/03/19	Guidance re garage height etc	Resp	In	Hilary Jordan WDDC	<p>"There are no height limits for a garage as such, but there are limits to the size of outbuildings that are allowed as permitted development – so planning applications are required for the sorts of buildings you refer to.</p> <p>Conversion and change of use of a garage within a residential curtilage to an additional house does require planning permission and can therefore be controlled through the planning system if it is in an area where additional housing is not considered appropriate. Normally within a defined development boundary it is likely to be acceptable, but outside the defined development boundaries, adopted Policy HOUS6 of the adopted local plan (2015) applies. This allows the subdivision of existing homes where the development can be accommodated within the existing building, and the supporting text (paragraph 5.7.3) says that this does not include ancillary buildings such as garages.</p> <p>In the local plan review 'preferred options' consultation document (2018) we have sought to deal more specifically with the potential problems that can arise through the construction of new ancillary buildings and the risk of their conversion to separate dwellings. The suggested revision to Policy HOUS6 says that 'ancillary domestic buildings' within existing residential curtilages outside the defined development boundaries would only be permitted exceptionally, where certain criteria apply.</p> <p>Obviously the emerging plan carries little weight in decisions at this stage, but we will bear your comments in mind when considering any revisions to this section, and you would be able to have further input during any subsequent consultation stages."</p>
AGENDA ITEM 11 - FINANCES						
24	26/03/19	Insurance	Info	In	Came & Co	Insurance updated for new play equipment, at no additional premium for 2018-9.
25	26/03/19	Audit	Info	In	Littlejohn	Information re External Audit requirements for 2018-9
26		Internal Audit	Report		Clerk	The Internal Audit will be carried out on 21 May, which means that the Annual Governance Return can be signed off at the CPC meeting on 28 May
27		Foss Orchard Car Park	Report		Clerk	The ticket machine money collected in March was credited to the Bank of Ireland account in error. A Bol cheque for this (£210.40) + £0.08 interest has been made out to move this to the TSB account
AGENDA ITEM 12 - CLAPPS MEAD PLAYING FIELD						
28	27/03/19	Clapp's Mead Grass Cutting	Info	Out	Bridport Town Council	Form requesting BTC Lengthsman to cut the playing field grass - 15 cuts at £40 each = £600.00 ex VAT, £720 with VAT, as per budget
29	10/04/19	Clapp's Mead Grass Cutting	Info	In	Bridport Town Council	Form returned with BTC signature.

AGENDA ITEM 13 - DCC HIGHWAYS AND FLOOD MANAGEMENT						
30	Various	Hell Lane & Shutes Lane	Info	In	Dorset H'ways	Hell Lane and Shutes Lane closed to ALL traffic including walkers, for remedial works. 21 days from 28 March, then a further 21 days (no date as yet) followed by an 18 month closure for vehicular traffic only (no date as yet).
AGENDA ITEM 14 - CONSULTATIONS						
AGENDA ITEM 16 - Annual Village Meeting.						
31		Format	Report		Clerk	Richard Nicholls, local CPRE member, will speak about what CPRE is doing in regards to "being green". Dave Rickard, Bridport Environment Group, will speak about what we as individuals and as a community can do.